

LSE SU International Development Society

Constitution 2018/2019

The **International Development Society (InterDev)** is bound by the Activities By-laws of the LSE Students' Union.

I. Aims and Objectives

Developing Global Ideas

InterDev aims to develop a deeper and more critical understanding of international development on campus through meaningful engagement with academics and professionals that inspires innovative global ideas.

Challenging Stereotypes

InterDev is driven by a commitment to challenging traditional assumptions and stereotypes to foster an environment conducive to out-of-the-box thinking and solutions.

Driving Positive Change

Our society encourages its members and partners to work together to develop a platform for positive change, emanating from the heart of London. This interactive platform is fostered through engaging events, social mentoring and leadership transparency.

II. Membership

Membership of the society is open to all members of the Union, regardless of their degree background, etc.

Associate membership may be offered to non-Union members and can only be offered after being approved by the Activities Committee of the Union and associate members of the society may not stand or vote in society elections.

III. Executive Committee

President

- Convene and chair Society meetings;
- Liaise with SU officers and staff on all Society issues;
- Be responsible for ensuring compliance with all Union and School policies and regulations;
- Take responsibility for outreach and event planning.

Vice President

- Work closely to convene and check up on the sub-committee;
- Take responsibility for outreach and event planning;
- Converse with the President regarding compliance and leadership.

Treasurer

- Administer and keep a record of the finances of the Society;
- Authorise all society expenditure;

Be responsible for abiding by Union financial procedures.

Manage the sponsor relations sub-committee.

Head of PR/Marketing

Direct the society's online image, including social media, website, etc.;

Manage the PR/Marketing sub-committee;

Takes responsibility for copy-editing public content (e.g. blog).

Secretary

Act as liaison between the Society Executive and Members;

Be responsible for sending out Society emails;

Take minutes of all Society Committee Meetings, AGMs, and ordinary meetings.

Head of Events

Liaise with external organisations and individuals to organise events;

Oversee the logistics of all society events, campaigns, etc.

Manage the events sub-committee.

Head of Conferences

Direct the society's conferences; liaise with LSE and intercollegiate conference partners;

Manage the conferences sub-committee.

IV. Sub-Committee

Events Sub-Committee

Responsible for inviting speakers;

Organises logistics for events;

Researching/liasing with external guests;

Managed by the **Head of Events**.

PR/Marketing Sub-Committee

Responsible for marketing of events;

Produces digital material for online image;

Managed by **Head of PR/Marketing of Conferences**.

Conferences Sub-Committee

Organises conferences, including inviting and managing speakers, event management, catering, security, ticketing.

Managed by **Head of Conferences**.

Sponsor Relations Sub-Committee

Finds and manages Society sponsors.

Managed by **Treasurer**.

Post-Graduate Outreach Officers

Oversees relations with DESTIN and Department of International Development;

Updates Executive Committee about upcoming post-graduate events and activities;

Managed by **Vice President**.

First-Year Outreach Officers

Oversees relations with current first-year undergraduate students;

Network and increase their involvement;

Managed by **Vice President**.

Chairs

Consults the Executive Committee;

Organises events and oversees organisation of events;

Managed by **President**.

The Sub-Committee positions are filled post-AGM via applications.

V. Elections

1. All Executive Committee positions will be elected at a General Meeting, usually the AGM, and will serve until the next AGM.
2. The Society AGM will take place in Lent Term.
3. AGM elections should occur no more than 1 year after they were last held.
4. If any committee member is elected at any time other than the AGM, (i.e. at a by-election) they will serve until the next AGM only.
5. Only people who are directly elected by the society may be considered committee members and therefore be eligible to receive room booking rights.
6. Notice of any General Meeting (including the AGM), and the election procedures, must be given to the membership at least 48 hours prior to the start of the meeting.
7. To be eligible to vote, members must have been a fully paid member of the society for 48 hours prior to the elections.
8. Elections will be chaired by an outgoing Executive Committee member, unless they are a candidate in any election taking place at the meeting they are chairing. Alternatively a Students' Union Executive Officer may be asked to fulfil the role.
9. Quoracy is 20% of the Society's membership. In the case of quoracy not being met the meeting should be postponed and rearranged in consultation with the Activities and Development Officer.
10. Elections will be conducted by simple majority voting via a show of hands. At the request of a member a secret ballot may be used.
11. In the event of a tie, a re-count will be held; if the result is still a tie then the result should be reported to the Activities and Development Officer who will make a decision in consultation with the candidates.

12. Prior vetting of candidates (such as through submitted CV's) is strictly prohibited.
13. No candidate may use the society's email list to campaign.
14. Nominations must be open to all members present at the election and no proxy or advanced voting is allowed.
15. Should a candidate not be able to attend the election they may submit a speech to be read on their behalf, but are not allowed to vote.
16. Disputes surrounding the integrity of the election, should be directed to the Activities and Development Officer.

VI. Motions of No-Confidence

17. Motions of No-Confidence to any member of the Committee must be submitted to the Chair. If the motion regards the Chair, it should be submitted to the Treasurer.
18. Motions of No-Confidence must be submitted 5 days before they are voted on. The proposer then has 3 days wherein they may withdraw the motion.
19. The full membership and the Activities & Development Officer must be informed of a Motion of No-Confidence 48 hours before the meeting at which it is voted on.
20. Motions of No-Confidence require a 2/3rd majority of those present to pass.
21. Committee members may resign by submitting a formal resignation in writing to the Chair.
22. Any Committee member who fails to show up to 2 consecutive Committee meetings without giving prior apologies will be deemed to have resigned their Committee position.

VII. Constitutional Amendments

23. Constitutional amendments must be passed by a simple majority vote of the society committee. The new Constitution or Constitutional Amendment must then be submitted to the Activities Committee for approval.
24. The new Constitution or Constitutional Amendment must then be passed by a simple majority of members at a Society General Meeting.

VIII. Students' Union Elections

25. Endorsement of candidates in any Students' Union election may only be carried out after a vote of the committee following a discussion of the candidates' manifestoes.